



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Tuesday, January 15, 2019 – City Council Chambers  
12:00 p.m.**

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**With** Mayor D. Reynard in the Chair, Councillor R. McMillan Councillor A. Poirier, Councillor K. Ralko, Councillor S. Smith, Councillor C. Van Walleghem  
**Regrets:** Councillor M. Goss

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk, Todd Skene, Fire & Emergency Services Manager, Stace Gander, Community Services Manager

## Call to Order

Mayor Reynard called the meeting to order and Councillor McMillan delivered a blessing.

## Public Information Notices as per By-law Number 144-2007

Mayor Reynard then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Council will amend the Tariff of Fees & Charges bylaw for rates outlined in the revised Schedule "C" Fire & Emergency Services
- Council intends to amend the 2019 Capital Budget to withdraw funds from the Land Planning Reserve in the amount of \$117,178.25 for the wayfinding program
- That Council declares the following City owned lands as surplus to the needs of the Municipality as the western portion of Sultana Avenue and part of Sultana Avenue

## Declaration of Pecuniary Interest & General Nature Thereof

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

## Confirmation of Minutes

**1. Moved by A. Poirier, Seconded by R. McMillan & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

- Regular Council – September 25, 2018
- Special Council – October 31, 2018
- Inaugural Council – December 1, 2018
- Regular Council – December 18, 2018

## **Deputations**

None

## **Additions to the Agenda**

None

### **Kenora Non Profit Housing Board Appointment**

#### **2. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council hereby appoints Jennifer McKibbon to the Kenora Non Profit Housing Board for a term at the pleasure of Council no later than November 14, 2022.

### **November 2018 Financial Statements**

#### **3. Moved by R. McMillan, Seconded by A. Poirier & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at November 30, 2018.

### **2016 Account Write Offs**

#### **4. Moved by S. Smith, Seconded by A. Poirier & Carried:-**

That Council hereby approves the write off of accounts totalling \$35,241.69 in 2016 including applicable taxes; and further

That City staff be directed to continue collection efforts on these accounts.

### **Community Grant Applications**

#### **5. Moved by C. Van Wallegem, Seconded by A. Poirier & Carried:-**

That Council hereby supports an application by Evergreen Community Club request to the Kenora & Lake of the Woods Regional Community Foundation for the purchase of new rink boards for the current boards which are aging and in poor condition for funds up to \$7,600; and further

That Council hereby supports Evergreen Community Club request to RBC for the purchase of new rink boards for the current boards which are ageing and in poor condition for funds up to \$1,000; and further

That Council hereby supports an application by the Mount Evergreen Ski Hill request to RBC for the purchase of materials for the provision of creating new features to replace the current features that are damaged and outdated for funds up to \$1,000; and further

That the applicants name the City of Kenora as a sponsor in their applications.

### **Fire Marque Inc Agreement**

#### **6. Moved by A. Poirier, Seconded by R. McMillan & Carried:-**

That Council hereby authorizes the Mayor and Clerk to execute an agreement with Fire Marque Inc. for the purpose of appointing them as an agent for the Corporation of the

City of Kenora to submit claims and collect recoverable expenses using "Indemnification Technology" with respect to insured perils resulting from The City of Kenora Fire and Emergency Services response to and attendance at incidents; and further

That the Fire Chief be authorized to collect and provide such information as is required to facilitate claims undertaken by Fire Marque Inc. and assist with the collection of such recoverable expenses with respect to inured perils from any property owner by whatever means may be necessary; and further

That the revenue that is generated must be used in the areas of fire prevention, public education, training programs, firefighting and capital purchases for Fire Services; and further

That the appropriate bylaw be passed for this purpose.

### **Tariff of Fees and Charges – Fire & Emergency Services**

#### **7. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council hereby approves the new Emergency Cost Recovery rates through Fire Marque Inc. Indemnification Technology which will be applied as per the current Ministry of Transportation rates effective January 15<sup>th</sup>, 2019; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at its January 15<sup>th</sup>, 2019 meeting to give effect to these rates outlined in the revised Schedule "C"; and further

That By-law Number 079-2018 be hereby repealed.

### **Budget Amendment – Wayfinding Implementation**

#### **8. Moved by R. McMillan, Seconded by A. Poirier & Carried:-**

That Council hereby approves an allocation of \$117,178.25 to be funded through the Land Planning Reserve for the implementation of the wayfinding program; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2019 Capital Budget at its January 15, 2019 meeting to withdraw funds from the Land Planning Reserve in the amount of \$117,178.25 to offset the cost of this purchase; and further

That Council give three readings to a by-law to amend the 2019 budget for this purpose.

### **Submission to Provincial Housing Supply Action Plan**

#### **9. Moved by S. Smith, Seconded by A. Poirier & Carried:-**

That Council hereby approves the proposed submission to the Government of Ontario's consultation on a Housing Supply Action Plan.

### **Closure of Roads & Declaration Surplus Land–Sultana Ave & Veteran's Dr**

#### **10. Moved by C. Van Walleghem, Seconded by A. Poirier & Carried:-**

That the Council declares the following City owned lands as surplus to the requirements of the Municipality, and that the western portion of Sultana Avenue, 0.092 ha be closed; being lots 5 and 6, and part of Sultana Avenue on Plan of Subdivision M106; described as PINs 42179-0431, 42179-0432, 42179-0433, and 42179-0439; in the City of Kenora; and further

That in accordance with the policy, value of the lands will be determined upon receipt of an appraisal; and further

That toward a sale of the lands, surveying and procedures for consolidation of the PINs would be completed; and further

That an agreement of purchase and sale would include as a condition that any further required planning applications are approved (i.e. Site Plan Control Approval); and further

That the Mayor and Clerk are authorized to execute an agreement between the Corporation of the City of Kenora and Ayrie Developments for the sale of land; and further

That three readings be given to a bylaw for this purpose.

### **Ontario Trillium Foundation Seed Grant Application**

#### **11. Moved by A. Poirier, Seconded by R. McMillan & Carried:-**

That Council hereby approves an application under the Ontario Trillium Foundation Seed Grant Program on behalf of the Kenora Beekeeping Club for the purpose of receiving funding to undertake a Community Research Hive Pilot Project.

### **2019 Community Club Funding**

#### **12. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That Council hereby approves a 2019 budget allocation for \$8,000 each to Rideout and Evergreen Community Clubs as part of the 2019 community club grant allocation; and further

That administration be authorized to release the community club grants to the respective club once that club has met the requirements for receipt of the grant for 2019.

### **Kenora Fire & Emergency Services 4<sup>th</sup> Quarter Report**

#### **13. Moved by R. McMillan, Seconded by A. Poirier & Carried:-**

That Council hereby accepts the 2018 Fourth Quarter Report from the Kenora Fire and Emergency Services Department for the period of October 1, 2018 to December 31, 2018.

### **Kenora Emergency Management 2018 Municipal Compliance**

#### **14. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council acknowledge the City of Kenora's Emergency Management Program Committee completion of all of its requirements under the Emergency Management and Civil Protection Act (EMCPA) and is compliant for 2018; and further

That Council accept the current members of the City of Kenora Municipal Control Group as the members of the Emergency program Committee the City of Kenora.

### **Provincial Offences Red Lake Court House Lease Agreement**

#### **15. Moved by C. Van Wallegghem, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora approves the License Agreements with the Ontario Infrastructure and Land Corporation (OILC) for leasing space in the Red Lake Court House Facility for the Provincial Offences Court for a five (5) year term ending December 31, 2023; and further

That Council give three readings to a By-law authorizing the License Agreement.

### **Ryerson University Agreement**

#### **16. Moved by A. Poirier, Seconded by R. McMillan & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Ryerson University to support The Onward Business Acceleration Program;

That the Mayor & Clerk be authorized to execute this agreement.

### **Tourism Northern Ontario Agreement**

#### **17. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Tourism Northern Ontario for the provision of wayfinding signage; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **Various Committee Minutes**

#### **18. Moved by R. McMillan, Seconded by C. Van Wallegghem & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- November 21 – Heritage Kenora Committee
- November 1 & December 11 – Lake of the Woods Museum Board
- September 13 & October 24 – Kenora Public Library Board

That Council hereby receives the following Minutes from other various Committees:

- October 19 – Kenora District Services Board
- October 3 - District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

## **Water & Wastewater Systems November 2018 Monthly Summary**

### **19. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the November 2018 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Approval of By-laws**

#### **18. Moved by C. Van Walleghem, Seconded by R. McMillan & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#1-2019 – Confirmatory

#2-2019 – Fire Marque Inc Agreement

#3-2019 – Tariff of Fees & Charges – Fire & Emergency Services

#4-2019 – Budget Amendment – Wayfinding Implementation

#5-2019 – Closure of Roads & Declaration Surplus Land – Sultana Ave & Veteran’s Dr

#6-2019 – Provincial Offences Red Lake Court House Lease Agreement

#7-2019 – Ryerson University Agreement

#8-2019 – Tourism Northern Ontario Agreement

### **Notices of Motion**

None

### **Proclamations**

- Eating Disorder Awareness Week – February 1-7, 2019

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor Van Walleghem mentioned the outdoor community clubs and the numerous families that have enjoyed them over the last 50-60 years and to show appreciation to all the volunteers. He commended the volunteers who continue to operate the two rinks that are still in operation.
2. Councillor Poirier advised Council that he had the opportunity to attend two days of orientation for the Kenora District Services Board. It provided him a better appreciation and understanding of the organization as a whole. It was three days of professional development and Councillor Poirier appreciates the support of Council to be part of that Board and for placing him on the board.
3. Councillor Poirier recognized the Director of Education, Phyllis Eikre, who is retiring at the end of January. Many got up and spoke about how an educator can change the direction of many students and their lives. Tonight is her last Board meeting and thanked her for all she has done over the years of her service.

### **Adjourn to Closed Session**

#### **34. Moved by A. Poirier, Seconded by R. McMillan & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 12:25 p.m. to discuss items pertaining to the following:-

- i) Education & Training Members of Council (2 matters)
- ii) Personal Matter about an Identifiable Individual (1 matter)
- iii) Disposition of Land (1 matter)

**Reconvene to Open Meeting**

Council reconvenes to open session at 2:40 p.m. with no reports from its closed session.

**Close of Meeting**

**35. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That this meeting be now declared closed at 2:41 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2019**

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**Mayor**

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**City Clerk**